**Annex to Application Form for**

**Japan SDGs Innovation Challenge for UNDP Accelerator Labs**

|  |
| --- |
| **COUNTRY YOU ARE APPLYING TO COLLABORATE: [ 　　　]****\*Please pick one from Kenya, Zimbabwe, Nepal, Philippines, or Samoa.****\*If you wish to apply for multiple countries, please submit separate applications.** |
| **DATE of SUBMISION: DAY/MONTH/2022** |
| **COMPANY NAME:**  |
| **The UN has a zero-tolerance policy towards fraud, corruption, and human rights or labor violations. Please check the appropriate box if your organization is in violation or tolerates any of the below.****Violation of** [ ]  UN sanctions [ ]  Human rights**Manufacture, sales, or distribution of** [ ]  Controversial weapons [ ]  Armaments including military weapons [ ]  Replica weapons [ ]  Tabaco [ ]  Pornography [ ]  Substances subject to international bans [ ]  Gambling**Use or toleration of** [ ]  Forced labor [ ]  Child labor**Please refer;** [**https://www.undp.org/content/undp/en/home/procurement/business/qualifications.html**](https://www.undp.org/content/undp/en/home/procurement/business/qualifications.html) |

**Please provide planned cost breakdown of the USD100,000 project budget:**

\*Cost breakdown is indicative and for purposes of evaluation only. The final project activity will be agreed with the Labs prior to start of the work.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project activity** | **Item** | **Unit price in US#** | **# Of unit/time** | **Total const in US$** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Project management** | **Personnel cost** |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  | **Administration cost** |  |  |  |
| **Total** |  |

***Supporting Documents***

* **Articles of Incorporation of the entity (Scans of Japanese documents are acceptable)**
* ***Marketing information (websites, brochures) supporting the company profile***
* ***A proposed workplan with activities between January and September 2023 (dates are indicative)***
* ***Professional References (project summaries or client references) supporting previous experience (Minimum 1, preferable 3)***
* ***English CVs of personnel proposed (Minimum 1; team leader, preferable 2; subject matter specialist)***

***Please submit your application form by December 2, 6:00 pm Japan time/4:00 am NY time to:*** ***lisa.royaee@undp.org******, cc:*** ***ship@ji-network.org***

***Please indicate “Japan SDG Innovation Challenge [COUNTRY]” on the document title.***